

3/12/03
532

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Dept. of Public Social Services

SUBMITTAL DATE: March 12, 2003

SUBJECT: APPROVAL IN PRINCIPLE TO LEASE A FACILITY FOR CHILD PROTECTIVE SERVICES

RECOMMENDED MOTION:

That the Department of Facilities Management be authorized to locate adequate office space to accommodate Child Protective Services in Mid-County Region.

BACKGROUND:

On February 11, 2003 Item No. 3.30, the Board approved additional Child Welfare Social Workers for the Department of Public Social Services (DPSS). DPSS and the State have recognized and verified significant caseload increases in Child Welfare Services (CWS) in Riverside County.

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Dennis J. Boyle
Dennis J. Boyle, Director

FINANCIAL DATA:

CURRENT YEAR COST: \$ 1,984,258

ANNUAL COST: \$ 406,275

NET COUNTY COST: \$ 39,685

IN CURRENT YEAR BUDGET: YES

BUDGET ADJUSTMENT: NO FY 02/03

SOURCE OF FUNDS: 49% Federal, 38% State, 11% Realignment, 2% County

C.E.O. RECOMMENDATION:

APPROVE

County Executive Officer Signature *Gregg Ummet*

Reviewed by
CIP TEAM

Policy
 Policy

Consent
 Consent

Department Recommendation:
County Executive Officer:

3.15

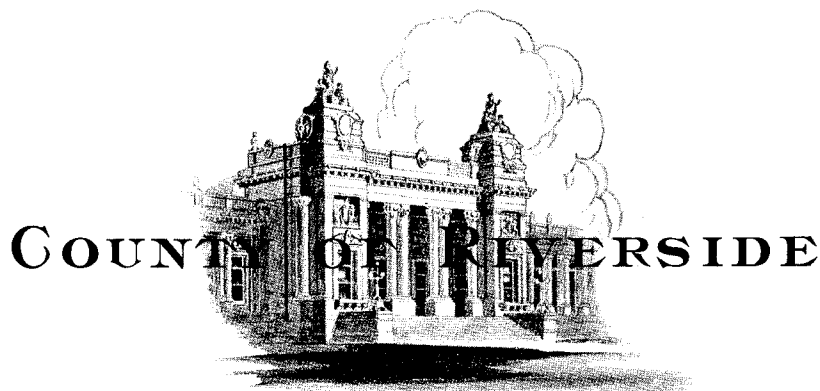
SUBJECT: APPROVAL IN PRINCIPLE TO LEASE A FACILITY FOR CHILD PROTECTIVE SERVICES

BACKGROUND: (continued)

This has prompted the State to significantly increase Riverside Child Protective Services (CPS) to the children and families in the Hemet/ San Jacinto/ Banning/Beaumont/Cabazon area, known as Mid-County Region. Services offered by CPS in the Mid-County Region include Emergency Response, Family Maintenance Voluntary and Adjudicated Services, Family Reunification Services and Permanency Planning Services. These programs provide child abuse investigation, safety and risk assessment, case management, and service referrals for children and families where child abuse and neglect is suspected and/or found to have occurred. When the removal of children is necessary in order to ensure their safety, CPS supervise the placement of children with relatives or foster parents who can provide safety, stability and meet the child's individual needs.

Currently, the Hemet facility has reached its occupied maximum capacity of 10,926 sq. feet, there is no additional space to accommodate the increase of staff in existing facilities and continue servicing closer to the concentration of Mid-County clients. The CPS Mid-County region requires an additional 20,284 square feet to accommodate 98 staff that total 31,210 square feet of office area over the next five years including space for public area, circulation, lobby, and a combined training/conference room.

Once the Department selects an appropriate site, a lease agreement for that site will be submitted for Board approval. There are sufficient funds in the FY 02/03 budget to fund this lease. No additional County funds are requested.



FACILITIES MANAGEMENT

MICHAEL J. SYLVESTER
DIRECTOR

DESIGN & CONSTRUCTION
REAL ESTATE
MAINTENANCE
CUSTODIAL

ENDORSEMENT

**Department of Public Social Services
Child Protective Services
Leased Space within the Mid-County Region**

The Department of Facilities Management concurs with this request from the Department of Public Social Services-Child Protective Services for approximately 31,210 square feet of leased space. There is no County owned space available. This request meets County space standards.

The information listed below was used as an estimate in determining this endorsement.

Lead Time: Nine (9) months

Size: 31,210 square feet


Term: Minimum Three (3) years maximum Ten (10) years

Lease Cost: \$406,275 (annual estimate)

Communication: To be determined

Data Cost: To be determined

Services: County to pay utilities
 Lessor to pay for all other costs associated with the
 maintenance of the site and interior/exterior of leased
 premises.

By: 
MICHAEL J. SYLVESTER, DIRECTOR
Department of Facilities Management

LGH:sh
3/20/03